



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE
Lagawe, Ifugao



Division Memorandum

No. 66 s. 2017

To: PSDSs, Elementary and Secondary
School Heads, Full Time Teachers In-Charge
This Division

From: 
FELIPE L. BALLITOC
OIC - SDS

Date: March 6, 2018

Subject: End of School Year Meeting

A Field staff meeting is scheduled on March 9, 2018, 8:30 in the morning at Ammungan Hall, Division Office.

Agenda:

1. End of school year rites
2. Initial Enrolment
3. Teacher need
4. Teacher deployment
5. Other matters

Transportation expenses of participants to and from the venue will be charged to local funds subject to usual auditing and accounting regulations.

Compliance to this memorandum is desired.