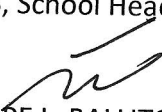


Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE - IFUGAO
Lagawe, Ifugao

Division Memo
Number 30 , s. 2018

TO: PSDS, School Heads and MG Teachers

FROM :  FELIPE L. BALLITOC
OIC-Schools Division Superintendent

DATE : January 24,2018

SUBJECT : Training – Workshop of all MG Teachers and selected School Heads

1. There will be a training of all MG teachers at High Lander Hotel and Resort, Solano Nueva Vizcaya, **on February 14-16,2018**
2. The objectives of this seminar are the following:
 - a) to orient teachers on the use of Lesson Plans and Learning Resource Materials,
 - b) update participants on strategies of MG instruction,
 - c) Discuss findings on the use of BOW and
 - d) orient school heads about the MG Program
3. Registration starts at 1:30 pm to 3:00 pm. Participants are enjoined to attend the opening program at 3:30 pm. The first session starts immediately after the opening Program.
4. Accommodation, meals and snacks for the duration is charged to downloaded funds for support to MG Program while transportation and meals not covered with in the training duration shall be charged to local funds subject to usual accounting and auditing rules and regulations.
5. Participants are advised to come in **appropriate attire**. No wearing of “slippers” and sando”. First meal will be snacks of **February 14,2018** and last meal will be **lunch of Feb. 16,2018**.
6. Attached is the list of participants.
7. Immediate dissemination and strict compliance of this memo is enjoined.

Jtd'2018

